



ASSUMPTION COLLEGE WARWICK

6 Locke Street (PO Box 347) Warwick QLD 4370

Phone: (07) 4660 4000 Fax: (07) 4660 4099

acwarwick@twb.catholic.edu.au www.acwarwick.catholic.edu.au

9 May, 2023

Dear Parents/Guardians & Students,

RE: EXPRESSO MACHINE OPERATION SKILLSET COURSE ('BARISTA')

Assumption College would like to offer Year 10, 11 and 12 students the opportunity to participate in an Espresso Machine Operation Skillset Course. This is a three-day course that provides students with the skills and knowledge to work in Barista environments. This is a useful course for many hospitality pathways and the course has the benefit of awarding two points towards the Queensland Certificate of Education (QCE) to successful students.

The course comprises both theory and practical work and will be delivered at Assumption College by a trainer from Aurora Training Institute (RTO Code 32237). Details are as follows:

Dates Year 11 & 12:	31 May to 1 June 2023 (9:00 am-3:00 pm)
Dates Year 10:	4 October to 6 October (9:00 am-3:00 pm)
Cost:	\$220 (will be added to College fees on return of attached permission slip)
Where:	Assumption College (Room 204) – 9:00 am to 3:00 pm
Food/Water:	Students should bring their own lunch and morning tea as lunch breaks may be altered if necessary. Bring water bottle.
Uniform:	Assumption College Uniform as per normal requirements
Requirements:	Notebook/Paper and Pen
Supervision:	Aurora Training will have a trainer present for the supervision of students and school staff will be present at times.

Your child should attend morning Pastoral Care class as per a normal school day on each of the days of the course. It is also the responsibility of your child to ensure that any class work and assessment due over the three days is still completed and submitted.

Please note also that a minimum number of students are required to commence the course. Should minimum numbers not be enrolled, the course may be cancelled, and fees will be refunded.

If your child would like to participate, please complete, and return the attached permission slip **before 24 May 2023**. Should you have any queries please contact the College on 4660 4000.

Yours faithfully

Alison Porter
Career Development Practitioner

Liisa Hammond
Principal



ASSUMPTION COLLEGE WARWICK

6 Locke Street (PO Box 347) Warwick QLD 4370

Phone: (07) 4660 4000 Fax: (07) 4660 4099

acwarwick@twb.catholic.edu.au www.acwarwick.catholic.edu.au

Expresso Machine Operation Skillset Course ('Barista')

Please complete and return this form to the College office by 24 May 2023.

(Note: forms received after this date may not be accepted.)

Student

I, (name) _____, in (please circle) **Year 10/Year 11/Year 12**
agree to attend the **Expresso Machine Operation Skillset Course** from 31 May to 2 June 2023. I
understand and agree to ensuring that I represent Assumption College in an appropriate manner,
aligning with the College expectations and values.

Signed: _____ Date: _____

Parent/Guardian

As parent/guardian of (student name) _____, I, (parent/guardian name)
_____ give permission for my child to participate in the
Expresso Machine Operation Skillset Course.

Please tick:

- ☐ I acknowledge that the cost of \$220 will be charged to my child's College fee account
- ☐ I understand that my child will be required to attend the course for three (3) consecutive days and is responsible for catching up on missed classwork and submitting class assessment as per normal procedures and due dates during that time
- ☐ I understand that enrolment for the Expresso Machine Operation Skillset course is through Aurora Training Institute and is subject to the terms and conditions of the training organisation. I understand and accept these terms and conditions, including that of fees and refunds, as outlined in the 'Student Handbook' at www.aurora.edu.au (or hard copy request via Assumption College).

Signed: _____ Date: _____